



(An Autonomous Institution under MoE, Government of India)
Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127
मेलक्कोटैयूर, वंडलूर-केलम्पाक्कम राड, चेन्नई-600127

Ph.: 044 2747 6323

Email: ugadmission@iiitdm.ac.in

OFFICE OF ADMISSION AFFAIRS

F.No: IIITDM/B.Tech/JoSAA-Activity/01/02

01/08/2025

Information to the Candidates Allotted Through JoSAA-CSAB 2025
for Admission to B.Tech. and Dual Degree Programmes of the Institute

Congratulations for securing a seat at IIITDM Kancheepuram! Institute welcomes you to the campus!!

REPORTING SCHEDULE AT THE INSTITUTE CAMPUS

Allotment Authority	JoSAA 2025 and CSAB 2025
Physical Reporting Period	21 st to 23 rd Aug 2025 ((*) Department wise reporting schedule is given in Annexure I (09.00 AM to 05.00 PM)
Reporting Venue	H-05, Ground Floor, Academics Building, IIITDM Kancheepuram, Chennai – 600127
Document Verification and Institute Admission	Exhibition Hall, Ground Floor, Academics Building, IIITDM Kancheepuram, Chennai – 600127
Orientation Programme	25 th to 28 th Aug 2025
Commencement of Classes	29th Aug 2025, 8.00 am (Please refer to the academic calendar, timetable)

1. In case of students admitted through JoSAA, the Seat Acceptance Fee (SAF) and Partial Admission Fee (PAF) will be adjusted against the Institute fee after deducting the JoSAA processing charges. Similarly, in case of students admitted through CSAB, both the IAF-I + SRPF and IAF-II will be adjusted against institute fee amount after deducting processing charges of CSAB.
2. Accordingly, balance Fee to be paid to IIITDM Kancheepuram by the students admitted to B.Tech or Dual Degree (B.Tech + M.Tech) program through JoSAA and/or CSAB is as follows.

Details	GEN/GEN-EWS/ OBC-NCL	SC/ST/PwD
Total Institute Fee per semester	Rs. 1,42,150	Rs. 52,150
Amount to be transferred to the institute by JoSAA/CSAB	Rs. 70,000	Rs. 30,000
Balance fee to be paid by the student to IIITDM Kancheepuram before arriving at the institute for physical reporting	Rs. 72,150	Rs. 22, 150

- Students, who apply to both the CSAB special rounds and DASA –CIWG, and get seat allotment through CSAB special rounds, have to pay the balance fee Rs.79,650/- to the institute. (i.e. Total Institute fee:1,42,150 – Amount to be transferred from CSAB to the institute: Rs.62,500 = Balance amount: Rs.79,650/-).
- **Any Differential amount between Institute Fee and the actual amount transferred by JoSAA/ CSAB 2025, is to be paid by the student upon intimation from the Institute after their joining to the institute.**

The students should use the following link to make the balance Institute fee payment: HDFC QFIX Link: <https://forms.eduqfix.com/brafp/add>

- Students who have obtained Provisional Seat allotment at IIITDM Kancheepuram through JoSAA and not participating in CSAB special rounds may start paying the above balance fee now onwards. The students who get admission at IIITDM Kancheepuram through CSAB special rounds may pay the balance fee once they opt freeze option in any of the CSAB special rounds.
- Transaction Statement of the above payment must be submitted at the time of physical reporting at the Institute.

3. The Link for student profile creation:

https://mis.iiitdm.ac.in/Admission/ug_admission_2025/

Before arriving at the Institute, the students are required to fill the details and upload the documents through student profile creation link. Students are advised to enter their names exactly as per 10th/SSLC mark sheet so that the same name will appear in their degree certificate later.

INSTITUTE ADMISSION PROCESS

- A. Candidates and parents are required to report at H05 at Academic block and enter their reporting time and other details in the Register.
- B. Candidates should arrange one set of original documents along with one set of Self-Attested copies of the documents as per Checklist (**Given in Annexure II**) for Document Verification. After submitting the documents, students can proceed to the Exhibition Hall for Document Verification and Institute Admission on a FIRST COME FIRST SERVED basis. Student volunteers from the institute will be available for guidance and support.

Orientation and Commencement of Classes

- ❖ Orientation Programme will be conducted from 25th to 28th Aug 2025.
- ❖ First Semester (Jul-Dec 2025) classes will commence on 29th Aug 2025.

Center In-Charge	Dy. Center In-Charge	Dy. Center In-Charge
Prof. Jayabal K	Dr. Gowthaman Swaminathan	Dr. AVS Siva Prasad
044-2747 6323	044- 2747 6380	044- 2747 6385
Mobile: 8903120460	Mob: 8056288751	Mob: 9849584611
jayabal@iiitdm.ac.in	gowthaman@iiitdm.ac.in	avs@iiitdm.ac.in

The PM-Vidyalaxmi Scheme

The PM-Vidyalaxmi Scheme, a Government of India initiative offering collateral-free and guarantor-free education loans is available for all students who are getting admission in this Institution and who are desirous of availing education loans to pursue their higher education.

You can visit the portal <https://pmvidyalaxmi.co.in>

The portal does not charge any amount from the applicant. Through the portal, you can:

- Apply to multiple banks for education loan
- Access collateral-free and guarantor-free education loans,
- Benefit of interest subsidies available to eligible students as per scheme guidelines accessible at https://www.education.gov.in/sites/upload_files/mhrd/files/document-reports/PM_Vidyalaxmi_Scheme_Guidelines.pdf

To address queries raised by the students, there is a dedicated Toll-free number 1800-1031

HOW TO REACH OUR CAMPUS:

Please refer to the following link at our institute website:

<https://www.iiitdm.ac.in/maps-and-directions/from-airport>

Hostel related details:

- ❖ IIITDM Kancheepuram is a residential campus, and all students are generally required to reside inside the campus.
- ❖ Students shall be allotted Hostel Accommodation on the same day of physical reporting, after the completion of Academic Enrolment. The students can occupy their respective hostel rooms immediately, and continue to stay for attending the orientation program and, subsequently, the classes.
- ❖ Since the Institute Guest House Facility is already full, parents may find accommodation nearby.
- ❖ Detailed Information on Hostel Life, Rules, etc. are available online at <https://iiitdm.ac.in/hostel>
- ❖ MESS timings: Breakfast 7-9 AM; Lunch 12 - 2 PM; Snacks 4.45 - 6 PM; Dinner 7 - 9 PM
- ❖ Dean (Student Affairs), Chief Warden, Wardens, Hostel Caretakers, Services Staff and SAC Student Body – Hostel / Mess Affairs manage Hostel activities.
- ❖ Institute Houses a Primary Health Centre to handle the basic health issues of students. Emergency / other cases that require specialty care are referred to nearby hospitals such as Tagore, Kathir, Chettinad, etc.

REPORTING SCHEDULE AT THE INSTITUTE CAMPUS

Degree	Course Name	Reporting date
B.Tech	Computer Science and Engineering	21.08.2025
	Computer Science and Engineering with a Major in Artificial Intelligence	
Dual Degree	B.Tech and M.Tech in Computer Science and Engineering	

Degree	Course Name	Reporting date
B.Tech	Electronics and Communication Engineering	22.08.2025
Dual Degree	B.Tech in Electronics and Communication Engineering and M.Tech in Communication Systems.	
	B.Tech in Electronics and Communication Engineering and M.Tech in Microelectronics and VLSI Systems.	
	B.Tech in Mechanical Engineering and M.Tech in AI and Robotics	

Degree	Course Name	Reporting date
B. Tech	Mechanical Engineering	23.08.2025
	Smart Manufacturing	
	Engineering Physics	
	Design Engineering	
Those who are allotted seat during CSAB special round – 3, but could not report on 21/08/2025 and 22/08/2025		

- ❖ *In order to have orderly and speedy admission process, parents/students are hereby requested to report as per above schedule.*
- ❖ *After the physical reporting, the orientation program will be conducted from Aug 25th to Aug 28th. The regular classes for first year UG and DD students start from 29th August. The students will be allotted hostel rooms on the same day of the physical reporting at the institute, and they can occupy the rooms immediately.*
- ❖ *Since the guest house is already full, accommodation is unavailable for the parents. The presence of parents is not mandatory for the student orientation program.*

Annexure II

INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, DESIGN AND
MANUFACTURING, KANCHEEPURAM



भारतीय सूचनाप्रौद्योगिकी, अभिकल्पना
एवंविनिर्माणसंस्थान, कांचीपुरम

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OFFICE OF ADMISSION AFFAIRS

Checklist for Document Verification – UG Admission - JoSAA 2025/CSAB 2025

(To be submitted at IIITDM Kancheepuram during Physical Reporting)

- 1) Name (As per 10th Mark sheet) :
- 2) JEE (Main) Application No. :
- 3) Programme Admitted :
- 4) Mobile No. of student :

Note: Please bring the original certificates and one self-attested copy.

1. Personal Documents:

- Any Government ID Proof of the student and the accompanying parent/guardian.
- Category certificate (GEN-EWS/OBC-NCL/SC/ST) issued by the RDO/Tahsildar/competent authority of the respective State, as mentioned in JoSAA/CSAB business rule.
 - GEN-EWS/OBC-NCL certificate should be dated on or after April 1, 2025, or valid till August 31, 2025.
 - The SC/ST/OBC-NCL candidates of Maharashtra State must produce their caste validity certificate.
- For OBC-NCL candidates Declaration / Undertaking as per CSAB format (**Appendix “A”**)
- Two Passport size photos (One to be affixed to the declaration form).
- Application form for admission to B.Tech/ Dual Degree Programme downloaded from the institute portal after profile creation.
- Duly filled Hostel Registration form downloaded from the institute portal. The Link for this will be provided tentatively either on 19th or 20th August (after the announcement of CSAB final round seat allotment).
- Passport (if the candidate has passed the qualifying examination from outside India).

2. Admission Documents:

- Admit Card of JEE(Main) 2025.
- Scorecard of JEE(Main) 2025.
- In case allotment is through JoSAA: “**Provisional Seat Allotment Letter**” downloaded from JoSAA website after Partial Admission Fee (PAF) reflecting payment details.
- In case allotment is through CSAB spl round: “**Provisional Seat Allotment Letter**” downloaded from CSAB website after Institute Admission Fee-II (IAF) reflecting payment details.
- Class X Board Certificate or Birth Certificate as proof of Date of Birth, Name of Candidate and Parents (**The candidate name and the parents name in JoSAA/CSAB application should be exactly the same as in Class X or Birth certificate. Otherwise, a Notary affidavit on Rs. 50/- (or above) Stamp paper must be attached along with the self-attested copy of Class X Board or Birth Certificate**)
- Self-attested copy of the computer-generated receipt (HDFC-Qfix portal) for the balance Institute fee payment. In addition, the proof of payment mode like Bank statement/screenshot of UPI payment.
- Medical Certificate in JoSAA Format (Refer **Appendix B**).
- Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the duly constituted Medical Board of the respective state or UDID card.
- Anti-Ragging Affidavit. (Refer **Appendix C**)

- ❑ OCI Certificate or PIO Card (if applicable)
- ❑ Declaration by Parent/Guardian (Refer **Appendix D**).

3. Educational Documents:

- ❑ Class X or Equivalent Mark sheet.
- ❑ Class XII or Equivalent Mark sheet and Pass Certificate if applicable. ***(The candidate name and the parents name in JoSAA/CSAB application should be exactly the same as in Class XII mark sheet. Otherwise, a Notary affidavit on Rs. 50/- (or above) Stamp paper must be attached along with the self-attested copy of Class XII mark sheet).***
- ❑ Transfer Certificate from the School last attended (Original to be Submitted).
- ❑ Migration Certificate. (Original to be Submitted).
- ❑ Relieving Letter in place of Transfer and Migration certificates, if taken admission in any other educational institution and got relieved.

DECLARATION

I hereby declare that I have carefully read the instructions and particulars relevant to this admission and that the entries made in the application form are correct to the best of my knowledge and belief. If selected for admission, I promise to abide by the rules and regulations of the Institute. The Institute shall have the right to expel me from the Institute at any time after my admission, provided it is satisfied that I was admitted on false particulars furnished by me or my antecedents prove that my continuance in the Institute is not tenable. I agree that I shall abide by the decision of the Institute, which shall be final. I further undertake that any differential amount between Institute Fee to be paid and the actual amount transferred by JoSAA/ CSAB 2025 will be paid by me upon notification by the Institute.

Signature of the Parent/Guardian

Name:
Date:

Signature of the Candidate

Name:
Date:

(For Office use)

Remarks:

Signature of verifying official with date

Center-in-charge

Joint Registrar (Academics)

Declaration / Undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of _____ village/town/city district State hereby declare that I belong to the community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt.(SCT), dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 08.09.1993, which is modified vide Department of Personnel and Training Office Memorandum No. 36033/1/2013- Estt. (Res.) dated September 13, 2017. I also declare that the condition of status/annual income for the creamy layer of my parents/guardian is within prescribed limits as on the financial year ending on March 31, 2025. I also understand and acknowledge that, if the OBC-NCL certificate produced by me is found invalid at the time of physical reporting or later, I will be forfeiting the seat allotted to me at IIITDM Kancheepuram through JoSAA or CSAB 2025 counselling.

Place:

Signature of the Candidate

Date:

Signature of Parent/Guardian

Appendix “B”

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)					
<u>GENERAL EXPECTATIONS</u>					
Candidates should have good general physique. In particular, - Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction. - Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses. - Hearing should be normal. Defective hearing should be corrected. - Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits. - It is mandatory that all fields in this form are filled up.					
1	Name of the candidate:				Gender:
2	Identification Mark (a mole, scar or birthmark), if any				
3	Major illness/operation, if any (specify nature of illness/operation)				
4	Height in cm:		Weight in kg:		Blood Group:
5	Past History	(a) Mental illness (b) Epileptic Fit			
6	Chest (a) Inspiration in cm		(b) Expiration in cm		
7	Hearing				
8	Vision with or without glasses:	Right Eye	Left Eye	Colour Blindness Yes/No	Unocular vision (having vision in only one eye) Yes/No
9	Respiratory System				
10	Nervous System				
11	Heart (a) Sounds		(b) Murmur		
12	Abdomen (a) Liver (b) Spleen	Hernia		Hydrocele	
Any other defects: <u>Certificate of Medical Fitness</u> (Please ensure all the fields above are filled up) The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course. The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects: _____ Name of the Doctor _____ Regn. No _____ Signature with date _____ Seal					

Appendix “C”

Procedure for Generating Anti-Ragging Affidavit:

- As per mandate of the Govt of India, all the students are compulsorily required to complete anti ragging affidavit and the procedure for completion is detailed below.

Step 1:

- Student should submit details (pleaser refer the Table below) at https://www.antiragging.in/affidavit_university_form.php

and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging & agree that he/she will not engage in ragging in any form.

Step 2:

- Student will forward the E-Mail received with his/her registration number and web link to the E-mail of the Nodal officer to (ugadmission@iiitdm.ac.in)
- Students should enter the Anti-Ragging Undertaking Reference Number during the Online Registration at the Institute Portal.
- The following information shall be utilized at the time of providing required details for Anti-Ragging Affidavit.

Institute Details		
State in which college is based	TAMILNADU	
University Name	Indian Institute of Information Technology, Design and Manufacturing (IIITDM), Kancheepuram	
Director's Name	Prof. M V Kartikeyan	
College Phone Number	+91 44 2747 6323	
College Landline Number	+91 44 2747 6323	
Nearest Police station	Thalambur Police Station Chennai	
Course Details		
Under Graduate or Post Graduate	Under Graduate Degree	Under Graduate and Post Graduate
Name of the Course	Bachelor of Technology	Dual Degree
Number of students in your class	460	150
Current year of study	2025-26	2025-26

Appendix “D”

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DECLARATION BY THE CANDIDATE AND PARENT / GUARDIAN

(To be produced at the time of admission)

I, _____ Son/daughter of _____
resident of _____

do hereby solemnly affirm and declare as under:

Passport size
photo of
candidate.

1. I understand that my allotment of seat at IIITDM Kancheepuram will stand cancelled if I do not fulfil any of the minimum eligibility criteria as mentioned in JoSAA 2025 Business Rules/DASA 2025 /CSAB 2025/Institute Guidelines.
2. Mr/Mrs. _____ residing at _____

Mobile _____ shall be my local guardian during my study at IIITDM Kancheepuram.
3. I will not use any powered vehicles inside the IIITDM Kancheepuram Campus during my stay as a student of IIITDM Kancheepuram.

Date:

Signature of the Student

Name & Signature of Father

Mobile:

Name & Signature of Mother

Mobile: